

CSL SafeSport Core Training Notes

- CSL has an organizational account with US Center for SafeSport. CSL Administrators are Deb Ramos and Gordon Smith.
- CSL approved for the 2024 season that all teams will complete SafeSport Core Training (90 min, \$20) for Team Reps and Coaches (aged 18 and Over). Individual teams will be responsible for purchasing and payment of their training.
 - Current USA Swimming members (Team Reps or Coaches) may complete the “Athlete Protection Training” and “Refresher 1, 2 and 3” to satisfy their annual Core Training requirement (included with USA Swimming membership).
- See attached pdf document from US Center for SafeSport explaining how to Self-Purchase Core Training.
- SafeSport accounts are identified by an individual’s email address (username). If it’s a new account, follow the directions for **“New Learner”** on attached pdf.
- If individuals already have a SafeSport account through USA Swimming or another sports league, their email account will need to be linked to CSL (**link to help portal provided in attached pdf). Those individuals will follow the directions for **“Returning Learner”** on attached pdf.
- Team Reps can either have each individual buy their own training, or they can bulk purchase trainings for their team. Each team will get unique “Enrollment Key,” from SafeSport during the process of ordering their training.
- Each person completing the training will need to create a username/password as explained above. The registration process will ask for “Name of Sport/Community Organization.” **Use the standard CSL team name abbreviations, for example use “BCP.” Do not use “Penguins” or “Burke Centre Penguins.”**
 - **INDIVIDUAL PURCHASE PLAN OPTION:** For individual training purchases, follow directions on attached pdf. Team Reps can email the attached pdf to their Coaches. Individual training purchased will automatically lock as a “Learner’s account.”
 - **BULK PURCHASE OPTION:** **For bulk training purchases, Team Reps need to use an alternate email from their Learner account to make the bulk purchase.** This email will only be used to buy 2 or more individual trainings (also discussed in pdf). Team Reps and Coaches can then use their Learner account email to complete their Core training using the same steps as below.
 - After bulk purchase, Team Reps will receive an email (to their alternate email account used to make bulk purchase) from SafeSport titled “Enrollment Key Information.” Forward this email to their Coaches needed to complete the trainings. Those Coaches will create username/password, and use the Enrollment Key and URL from this email to access training.

SafeSport Training Course Notes:

- Deadline for Core Training completion is by the first A meet.
- Teams will be required to track their own Core Training to make sure it is completed.
- Those completing the Core Training should keep a copy of their course completion certificate.
- Recommend that teams require the Core Training certificates for Coaches to be provided to the team leadership as validation of compliance.

- Training works best on a desktop computer.
- Training progress saves automatically. Able to resume where left off.

For 2025 season, recommend waiting until March 26, 2025 or later to start new training as courses are being modified/shortened on March 25th (in progress training may not save).

“Core Training” SafeSport Trained- (\$20/pp) Taken in Year 1

Refresher 1 (\$9.99/pp)- Taken in Year 2, to access there must be a SafeSport Trained course completion.

Refresher 2 (Free)- Taken in Year 3, to access there must be a Refresher 1 course completion.

Refresher 3 (\$12.99/pp) – Taken in Year 4, to access there must be a Refresher 2 course completion.

Year 5- Start cadence over.

Please note, to follow our recommended four-year schedule, you must complete one course each year. If you wait more than 12 months between courses, you will lose eligibility for the next course and need to start over.